

Dear 4th Grade Families,

Last night, I held a webinar about the structure of Highcrest - explaining teams, houses, scheduling for classes, and placement. The webinar was recorded and is now available on our website.

[HERE](#) is the link to our webpage and the webinar recording.

In doing placement, there are many factors that we consider as we balance classes including student abilities, learning styles and interests, peer relationships, social-emotional considerations, elementary school balance, and special programs. We work with the prior year's teachers, staff and administration to guide placement decisions, and if you wish to provide input, we welcome it as well.

You are welcome to complete an **optional** input form for your child with information to be considered in the placement process for the coming school year. **You can find the survey link at the bottom of this email.** *You are welcome to complete only those questions that you feel will provide us with pertinent information.*

The parent input form will open today, Tuesday April 3, and will close on Monday, April 29. Please be clear, concise, and confine your comments to the allotted space. **Be sure to utilize this form, as it is our official way to collect input from you, rather than contacting your child's teacher or another staff member regarding placement.**

If we have questions about the information you share with us, we will reach out to you for clarification.

This year, please note that we are not taking teacher requests as each family's experience with a particular staff member is unique.

Finally, please keep in mind that while we take parent input into consideration as a part of this process, **it is not always possible for us to honor specific requests.**

The 5th Grade Parent Placement Input Form is [HERE](#).

The next 5th Grade Webinar will be on May 14 and will review the class schedule at Highcrest.

I look forward to working with you to plan for a successful 5th grade year for your child! If you have any questions, feel free to reach out at any time.

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5th Grade Level Administrator
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